

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT**  
**CVUSD Board Room**  
**1402 E. Janss Rd., Thousand Oaks, CA 91362**  
**BOARD OF EDUCATION REGULAR MEETING**  
**Tuesday, February 2, 2021**

**MINUTES**

**1. DISCUSSION SESSION**

**A. Comments – Public**

President Fitzgerald announced that there were no public comment requests submitted, and the Board commenced with the Discussion Session at 4:01 p.m.

**B. California School Boards Association (CSBA) Conference Debrief**

President Fitzgerald asked each Board member and Executive Staff to share a few items of importance from the CSBA Annual Education Conference. Some highlighted topics discussed during the conference were as follows:

- Mental Health:
  - Multi-tiered mental wellness
  - Resources available for students at the school site
  - Relationship building between students and school counselors
- New Trustee Orientation:
  - Effective governance systems and high achieving school boards
  - Importance of board norms and protocols
  - Governance structure
- Budget-related topics:
  - Tying LCAP goals and district values to the budget
  - Protecting core programs and services
  - Governor's proposals for the state budget
  - Impact of deferrals on overall state budget
  - Politics around K-12 schools and financing – census and redistricting
  - Education budget – COLAs, parcel taxes and bond measures
- Communication:
  - Case study – district surveyed the community on the school district
  - Implementation of good neighbor strategy – sent newsletters and annual reports to neighbors around school and in the community
  - Marketing to families who may seek out alternate programs outside of district
- Governing with an Equity Lens:
  - Importance of culturally relevant curriculum and hiring policies
  - Transition to equity focus for students
  - Equity driven board and district that supports goals and academic success
  - Importance of census oriented, accountable, and transparent governance
- Building an Effective Governance Team:
  - Governance Handbook
  - Importance of Board protocols, norms, vision and strategic goals
  - Agenda content – should reflect board goals, vision and priorities

- Financing Social Emotional Learning and Mental Health:
  - Strategies to increase the budget for mental health and services to students.
  - Medi-Cal billing for eligible students for mental health reimbursements
- Title IX Updates:
  - Sexual discrimination and employee sexual misconduct
  - Best practices for investigations
  - Training for staff and administration
  - Policy and procedures updates
- Title IX – Accurate and Equitable Grading:
  - Importance of adopting a philosophical or vision statement for equity and grading
  - Examining statewide practices and making changes based on data and collaboration
  - Decision making based on grades – focus on credit recovery, athletics and college eligibility
  - Importance of what is being measured and what students are learning
  - Grading can emerge as a barrier to improvement
- Mental Health – Site Based Student Wellness Centers:
  - Importance of counselor involvement with students (ex.-led clubs on campus)
  - Preventative approach to mental health through a universal screener
  - Screen student absences to determine if related to mental health issues
  - Noted decrease in number of students who qualified for Special Education under the Emotionally Disturbed designation
- Student Board Member Workshop:
  - Mental health and wellness centers
  - Equity
  - Peer mentoring as an elective course for upper class
  - Student board member roles
  - Suicide prevention and handling difficult conversations
  - Environment – commitment to saving energy and implementing tangible and sustainable practices
  - Grading focused on student improvement
- Healthy Classrooms and Ventilation:
  - Positive impact on absences when ventilation is increased
  - Budgetary constraints on maintenance and replacement of HVAC systems
  - Importance of routine evaluation of HVAC systems and staff training

The Discussion Session ended at 4:55 p.m.

## 2. **CLOSED SESSION**

### **A. Comments – Public**

President Fitzgerald announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:00 p.m. where the following items were discussed:

### **B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957**

Closed Session ended at 5:45 p.m.

### **3. OPEN SESSION**

#### **A. Call the Meeting to Order and Roll Call**

Call to Order and Roll Call: President Fitzgerald called the meeting to order at 6:02 p.m.  
Board Members present: President Jenny Fitzgerald, Vice President Bill Gorback, Karen Sylvester, Lauren Gill, Cindy Goldberg and Student Board Trustee Addie Craig.  
Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services and Dr. Lisa Miller, Assistant Superintendent, Student Services.

#### **B. Pledge of Allegiance**

President Fitzgerald asked for a moment of silence after the Pledge of Allegiance for Newbury Park High School student Jack Frye, who passed away after losing his battle with Hunter's Syndrome.

#### **C. Announcements from Closed Session and Open Session Procedures**

President Fitzgerald announced that the following items were discussed in Closed Session:

##### **B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957**

#### **D. Approval of the Agenda**

Trustee Goldberg made the motion to approve the amended agenda, pulling items 5B and 5C for a separate vote, seconded by Trustee Gorback. **Motion carried: 5-0, with an honorary "yes" vote from Student Board Trustee Craig.**

#### **E. Reports from Student Reporters**

Century Academy: Harry Esau subbed for Ripley Conklin  
Conejo Valley High School: Ryan Blourchi (not present)  
Newbury Park High School: Steven Kitchell  
Thousand Oaks High School: Chauncey Walker  
Westlake High School: Joey Cacciarelli

Students reported on: Appreciation for counselors during National School Counseling Week, National Black History month activities and celebrations, Moorpark College registration, senior activities and celebrations, new middle school wing and WASC visit at Century Academy, high school program competitions and events, Back to School nights, Quarter 2 classes, student awards and recognitions, annual letters of intent for student athletes, Buddy Program, ASB and club activities and meetings, campus tours for freshmen, PSAT testing for sophomores and juniors and peer mentoring activities.

#### **F. Comments – Public**

President Fitzgerald announced that there were three (3) public comment requests submitted, and each speaker received three (3) minutes to speak. Dr. McLaughlin and Dr. Miller addressed a public speaker's comments and provided clarifications.

#### **G. Comments – Board of Education**

Individual Board members provided comments.

#### **H. Comments – Superintendent**

Dr. McLaughlin provided comments.

**I. Instructional Services – Presentation: Title IX Presentation and Site Contacts**

Mr. Lichtl presented information on Title IX, including the District’s responsibility with Title IX compliance, the process related to Title IX complaints and incident reporting, an update on the District’s Title IX Plan, training for Title IX coordinators and staff, monitoring policy changes and updates, and a timeline for future actions. Dr. McLaughlin and District staff responded to questions from Board members and provided clarifications.

**J. Student Services – Equity Task Force Update by Dr. Lisa A. Miller, Assistant Superintendent, Student Services**

Dr. Miller provided an update on the Equity Task Force (ETF), including information on ETF members, ETF and subcommittee meeting frequency, areas of focus, professional development and training for staff, collaboration with other groups, and next steps. ETF members shared their experiences and offered recommendations on important areas of focus, including curriculum selection, recruitment and hiring practices, and reporting mechanisms. Dr. Miller responded to questions from Board members and provided clarifications.

**4. ACTION ITEMS – GENERAL**

**A. No Items**

**5. ACTION ITEMS – CONSENT**

President Fitzgerald stated that the Board would start the approval of the Consent Agenda by addressing pulled items 4B and C for a separate vote, in the order given.

**B. Human Resources – Personnel Assignment Orders**

Trustee Gorback made the motion to approve, seconded by Trustee Sylvester. Trustee Goldberg recused herself from this agenda item. Dr. Miller responded to a Board member’s questions on this agenda item and provided clarifications. **Motion carried: 4-0, with a recusal from Trustee Goldberg and an honorary “yes” vote from Student Board Trustee Craig.**

**C. Human Resources – Approval of a Memorandum of Understanding with Unified Association of Conejo Teachers**

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. Dr. McLaughlin responded to a Board member’s questions and provided background and clarifications. **Motion carried: 5-0, with an honorary “yes” vote from Student Board Trustee Craig.**

- *Trustee Gorback made the motion to approve the remainder of the amended Consent Agenda, seconded by Trustee Goldberg. Motion carried: 5-0, with an honorary “yes” vote from Student Board Trustee Craig.*

**REMAINDER OF CONSENT AGENDA:**

- A. Board of Education – Approval of Minutes**
- D. Instructional Services – Approval of Sequoia Middle School’s Mission, Vision, Mascot**
- E. Instructional Services – Approval of Contracts Under \$5,000**
- F. Instructional Services – Approval of Contract – Accelerate Learning Inc.**
- G. Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 1312.3 – Uniform Complaint Procedures**
- H. Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction**
- I. Student Services – Contract for Residential Treatment Center Placement for Student #21-20/21**

- J. Student Services – Contract for Residential Treatment Center Placement for Student #27-20/21
- K. Student Services – Approval of Contract – Pride Learning Company
- L. Student Services – Approval of Memorandum of Understanding (MOU) with California Association for Bilingual Education (CABE-Level 3)
- M. Student Services – Approval of Memorandum of Understanding (MOU) with California Association for Bilingual Education (CABE-Level 4)
- N. Business Services – Approval or Purchase Order Report (PO's exceeding \$5,000)
- O. Business Services – Approval of Field Contract for 2020-2021

## 6. INFORMATION/DISCUSSION ITEMS – GENERAL

### A. Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 5145.7 – Sexual Harassment

There was Board discussion on this agenda item, to which Mr. Lichtl provided clarifications. Trustee Goldberg requested a grammar correction, to which Mr. Lichtl agreed. Trustee Craig requested that specific information be added to the Board Policy, and the Board reached consensus to add the requested information.

### B. Instructional Services – Approval of New Administrative Regulation and Exhibit 5145.71 – Title IX Sexual Harassment Complaint Procedures

There was Board discussion on this agenda item, to which Dr. McLaughlin and Mr. Lichtl provided clarifications. Mr. Lichtl will provide information back to the Board on a Board member's question.

### C. Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 6143 – Courses of Study

There was Board discussion on this agenda item, to which Dr. McLaughlin and Mr. Lichtl provided clarifications. Board members requested several amendments to the language in the Board Policy and Administrative Regulation. The Board reached consensus to move forward with the requested amendment to the Board Policy (Page 1).

Mr. Lichtl will research the proposed amendment on Page 2 of the Board Policy and on Page 9 of the Administrative Regulation and report back to the Board with further information. The Board reached consensus to move forward with both amendments upon receipt of a favorable response from Mr. Lichtl.

### D. Student Services – Approval of Amendments to Administrative Regulation 6172 – Gifted and Talented Student Program

There was no Board discussion on this agenda item.

### E. Business Services – Approval of New Administrative Regulation 3311.4 – Procurement of Technological Equipment

There was no Board discussion on this agenda item.

## 7. ADJOURNMENT


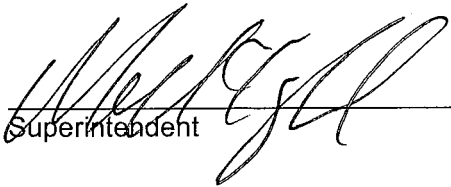
### A. Future Board Topics / Activities

The Board added the following topic to be discussed at a future Board meeting:

- Presentation on the negotiations process

**B. Adjournment**

President Fitzgerald adjourned the Open Session at 9:24 p.m. The next scheduled Board meeting will be Tuesday, February 16, 2021, 5:00 p.m. Closed Session, 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

March 2, 2021	
_____	_____
Date	Clerk
March 2, 2021	
_____	_____
Date	Superintendent

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<https://conejousd.org/Board-of-Education/Board-Meeting-Videos-Watch-Live>